

SPRING 2024 ACADEMIC CALENDAR (JAN 8 - MAY 10)

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| Nov 6 | First Day of Spring Registration |
| Nov 6-10 | Spring Early Registration begins for Continuing Students enrolled in Fall 2023 at any UH Campus. Register in STAR (See SPRING EARLY REGISTRATION TIMETABLE) |
| Nov 10 | VETERANS DAY (HOLIDAY) |
| Nov 10 | Spring Registration begins for New, Re-admit and Transfer Students. All <u>New Students</u> must visit www.honolulu.hawaii.edu/welcome to complete Orientation online and connect with your counselor for registration. |
| Jan 1 | NEW YEAR'S DAY (HOLIDAY) |
| Jan 5 | PAYMENT DEADLINE for Spring 2024 registration is Jan. 5, unless students enroll in a PAYMENT PLAN or are receiving financial aid or scholarships. For Payment Plan go to https://www.honolulu.hawaii.edu/tuition/payment-plan/ |
| Jan 7 | Last Day of Regular Registration without \$30 late fee |
| Jan 8 | INSTRUCTION BEGINS Late Registration Begins (Fee \$30) In-Person Add/Drop Fee Begins (\$5 fee) Evening Apprenticeship classes begin |
| Jan 8-16 | Participation Verification Policy - See catalog page 55 |
| Jan 15 | DR. MARTIN LUTHER KING JR. DAY (HOLIDAY) |
| Jan 16 | *Last Day for Late Registration *Last Day for 100% Refund *Last Day to CHANGE MAJOR for Spring 2024 semester |
| Jan 31 | *Last Day for 50% Refund *Last Day to Drop/Withdraw WITHOUT a "W" grade |
| Feb 19 | PRESIDENTS' DAY (HOLIDAY) |
| Mar 1 | Non-Instructional Day: Excellence in Education Conference |
| Mar 18-22 | Spring Recess |
| Mar 22 | DROP PERIOD ENDS - Last day to Drop/Withdraw WITH a "W" grade Last Day to Change CR/NC and AUDIT Grading options Last Day for Instructors to Submit Fall 2023 Incomplete ("I") Make-up Grades to Records Office |
| Mar 26 | Prince Jonah Kūhiō Kalaniana'ole Day (STATE HOLIDAY) |
| Mar 29 | Good Friday (STATE HOLIDAY) |
| Apr 1 | Registration for Summer and Fall 2024 begins |
| Apr 15 | Last Day to Apply for Spring 2024 GRADUATION CEREMONY |
| May 6-10 | EVALUATION PERIOD (See FINAL EXAM SCHEDULE) |
| MAY 10 | SPRING SEMESTER ENDS SPRING 2024 GRADUATION |
| May 13 | FACULTY DEADLINE to submit grades for Spring 2024 via MyUH Services by 4:00 p.m. HST |

* semester-length classes only

This Registration Guide was prepared to provide information and does not constitute a contract. Honolulu CC reserves the right to change or delete, supplement, or otherwise amend, at any time and without prior notice, the information, requirements, and policies contained in this Registration Guide or other documents.

Academic Counseling



Honolulu Community College's Academic Counselors are here to assist you with defining educational goals and strategies focused on educational success and direct assistance with course registration. Students may also refer to their STAR records for the most current information on their degree programs at: www.star.hawaii.edu.

To schedule an appointment with an Academic Counselor:
Go to <https://www.star.hawaii.edu/appointment>

Visit www.honolulu.hawaii.edu/counseling for location, office hours, and additional information.

Spring 2024 Parking

All students are required to have a permit to park at Honolulu Community College. Parking permit application is available on-line at <https://portal.honolulu.hawaii.edu> starting December 18, 2023. When application is approved, the charge will be posted to Banner and payment can be made on-line through MyUH Services at <https://myuh.hawaii.edu/>. Parking permit will be mailed via USPS two weeks prior to the start of the semester.

Students must:

- Have paid tuition and fees in full or enroll in a Payment Plan
- Present a valid and current Driver's License
- Have no outstanding HonCC parking citations

For additional information: www.honolulu.hawaii.edu/parking

Spring 2024 Payment Plan

Students who cannot pay in full by JAN. 5, 2024, and have an unpaid balance of \$300.00 or more, have the option to enroll in the Payment Plan. Students who do not wish to enroll in the Payment Plan, should drop all classes **BEFORE JAN. 8, 2024** to avoid incurring financial charges.

Payment Plan installments will be due on

1. January 15, 2024
2. February 15, 2024
3. March 15, 2024
3. April 15, 2024

PAYMENTS WILL BE TAKEN OUT AUTOMATICALLY on the due dates from the same account used to sign up. You are allowed to update/edit your account information if necessary.

For additional information go to <https://www.honolulu.hawaii.edu/tuition/payment-plan/> or contact the Cashier's Office at (808) 845-9102 if you need assistance.

* Go to <https://www.hawaii.edu/myuhinfo/payment-faqs/> to view Payment Plan FAQs.



UNIVERSITY of HAWAII®

HONOLULU
COMMUNITY COLLEGE

SPRING 2024
REGISTRATION
GUIDE

*Your guide to registering
on the web*

www.honolulu.hawaii.edu/registration



Ready, Set, Register



Ready to Register?

Check your holds and graduation requirements via STAR at www.star.hawaii.edu

For registration assistance, please make an appointment with an Academic Counselor.

SPRING 2024 EARLY REGISTRATION TIMETABLE

| Total credits earned at your UH home campus & credits received in transfer | Registration Dates |
|--|--------------------|
| 36+ credits | November 6 |
| 24+ credits | November 7 |
| 18+ credits | November 8 |
| 6+ credits | November 9 |
| 0+ credits | November 10 |

Note: If there is a problem that prevents you from registering for the class (e.g. class is closed or you do not meet the prerequisites), you will receive a "Registration Error" message. View the help doc at star.hawaii.edu/help regarding registration errors you may receive.

The Academic Counseling Office will be closed on Nov. 10. Online Registration, however, will be available through STAR.

Payment Deadlines Spring 2024 Only

Payment deadline for Spring 2024 registration is January 5, 2024, unless students enroll in a payment plan or are receiving financial aid, or scholarships.

Students who do not pay in full or have not enrolled in the payment plan should drop all classes before January 8, 2024 to avoid incurring financial charges.

See ACADEMIC CALENDAR for LATE REGISTRATION and ADD/DROP DATES.

Registration Payment Information & Options

To submit a payment, set up an Authorized User, or sign up for a Payment Plan, login to your MyUH Services account at <https://myuh.hawaii.edu>. For additional assistance please contact the HonCC Cashier's Office at (808) 845-9102.

Tuition and Fees www.honolulu.hawaii.edu/tuition

Tuition Rates

| | |
|---|---------------------------|
| Resident | \$131.00/credit |
| Non-Resident | \$345.00/credit |
| Pacific Isle Institution Non-Resident Exemption | \$196.50/credit (SP 2024) |

Fees

| | |
|-------------------------|---|
| Student Activity Fee: | \$5.00 Flat |
| Student Media Fee: | \$5.00 Flat |
| Student Government Fee: | \$0.50/credit and up to a maximum of \$5.00 |
| Late Registration: | \$30 (as of the first day of instruction) |
| Change of Registration: | \$5 (for in-person transactions only, as of the first day of instruction) |

Refund Dates

- Full Refunds and Withdrawal Dates are based on the start date of the class.
- For semester-length classes, the last day for 100% refund is Tue., Jan. 16
- For semester-length classes, the last day for 50% refund is Wed., Jan. 31
- For all **MODULAR** classes, go to the class availability link and click on the specific CRN.
- Full refunds will be made if a class is canceled.

Fee Refunds

Full refund of student activity, media, and professional program fees are given for complete withdrawal from all your class(es) in the University of Hawai'i System before instruction starts or within the first week of instruction. Refunds of less than a dollar will not be made. Liability insurance fees will not be refunded.

Veterans Benefits

The U.S. Department of Veterans Affairs approves applications and makes decisions about eligibility, payments and issuance of checks. Each campus Veterans Affairs Certifying Official is responsible for certifying and monitoring veterans' enrollment, academic progress, and other academic information, and can be reached at the Records Office (808) 847-9833. Students using VA Education benefits must see an academic counselor each term to validate their program courses and complete the Enrollment Certification Request Form (ECRF). Visit the U.S. Department of Veterans Affairs website <http://www.gibill.va.gov/> for more information.



Financial Aid

Students may apply for financial aid at <https://studentaid.gov/h/apply-for-aid/fafsa> throughout the school year.

For students who have been awarded financial aid, funds may begin disbursing 10 days before the first day of the semester. Please refer to the Financial Aid Award and Policies webpage (<https://www.honolulu.hawaii.edu/tuition/disbursements-refunds/>).

Financial Aid will pay for student charges in the following order: home campus tuition, student activity fees, publication fees, other UH campus' tuition, dorm charges, meal plans, and any other mandatory fees if authorized. Students are responsible for any unpaid charges on their student account.

After applicable charges are paid, any remaining funds will be refunded to the student. Students are highly encouraged to enroll in the eRefund program to receive refunds. To sign-up for the eRefund program, visit the MyUH Services webpage (<https://myuh.hawaii.edu/>).

Students who are awarded financial aid and do not plan to attend Honolulu CC must notify the Financial Aid Office in writing AND drop all courses before the first day of the semester. Students who fail to do so will be held responsible for any charges incurred and financial aid disbursed.

Honolulu Community College
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The University of Hawai'i is an equal opportunity/affirmative action institution. It is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, disability, marital status, arrest and court record, sexual orientation, or status as a covered veteran.

This policy covers academic considerations such as admission and access to, and participation and treatment in, the University's programs, activities, and services.

For more information see page 5 of the Honolulu Community College catalog.