

Checklist

Dear Summer CTE Academy Applicant:

This checklist is provided to outline all the appropriate forms required to process your application.

WHAT: 2024 Summer CTE Academy
WHEN: June 12, 2024–July 17, 2024
WHERE: Honolulu Community College
COST: \$50
DEADLINE: May 1, 2024

Mail or hand deliver forms to PCATT by May 1, 2024. Applicants are encouraged to apply as soon as possible. Space is limited.

MAIL TO: Honolulu Community College
PCATT - Attn: 2024 Summer CTE Academy
874 Dillingham Blvd.
Honolulu, HI 96817

REQUIRED

ATTACHMENTS: All attachments must be completed, signed and submitted:

- 2024 Summer CTE Academy Application
- Authorization for Student Participation Form
- Code of Conduct and Application
- Medical Consent Form
- UH Risk and Release Form
- Photo and Video Release Form

QUESTIONS: Contact Norman Takeya via Email – ntakeya@hawaii.edu

2024 Summer CTE Academy Application

June 12, 2024–July 17, 2024

Final Deadline to apply: May 1, 2024

Student Contact Info:

First Name _____ Last Name _____

Email _____ Cell Phone Number _____

Date of Birth: _____ High School & Grad Year _____

Parent/Legal Guardian Contact Info:

First Name _____ Last Name _____

Email _____ Cell Phone Number _____

Relationship to Student _____

You will have the opportunity to explore three different programs. Please rank your top five programs from highest (1) to lowest (5). We hope to accommodate your top choices. You will be assigned to the programs in the order your application is received.

For more details about the program, please visit:

<https://www.honolulu.hawaii.edu/cte-academy>

Rank	Program Description
	Architecture, Engineering, and Construction Technologies Students will learn basic drawing skills using various software including AutoCAD, Sketchup and REVIT. Students will create drawings of a structure and construct a model of the structure. Through this process the student will gain insight and career opportunities available in the AEC industry.
	Automotive Technology Students will gain an understanding of the automotive industry and careers available, knowledge of nomenclature of basic tools and basic usage, shop safety, on-line technical reference usage, as well as an overview of the eight areas of automotive technology courses offered at HonCC.
	Carpentry Technology Students will learn about the carpentry industry, practice quality workmanship, use appropriate materials, tools, equipment and procedures to carry out work as a carpentry professional. This session will culminate in producing a final project.

	<p>Cosmetology Students will learn about the Cosmetology program through hands-on activities and experiential instruction. We will discuss different aspects of the industry and options for career paths. At the end of the two weeks, students will understand how the program works and what being in the beauty industry entails.</p>
	<p>Computing, Security, & Network Technology Computing, Security, & Network Technology program is one of our most popular programs. CSNT will provide you with a firm foundation in the basics of computers, networking, and information systems.</p>
	<p>Diesel Mechanics Technology Students will gain an understanding of the Diesel Mechanics industry and careers available, knowledge of nomenclature of basic tools and basic usage, shop safety, on-line technical reference usage, as well as an overview of the diesel mechanics courses offered at HonCC.</p>
	<p>Early Childhood Education This session will highlight how early educators provide intentional play-based experiences for young children, essentially laying the groundwork for their future development and well-being. We will also introduce the various early childhood education programs and career possibilities in our community.</p>
	<p>Fashion Technology Students who participate in this program will learn how to operate basic home sewing machines, create and complete a pair of “Jams” shorts to fit oneself. Through this process, they will have the ability to be creative and have a better understanding of the garment industry.</p>
	<p>Fire & Environmental Emergency Response If you’re interested in fire prevention and emergency response our Fire and Environmental Emergency Response (FIRE) session is perfect for you. This summer, fire professionals will be teaching you Rope Rescue (Low Angle Rope Rescue Operational) and American Heart Association Heartsaver Adult First Aid, CPR, & AED skills.</p>
	<p>Music & Entertainment Learning Experience A comprehensive workshop where students learn, collaborate and create their own original works. Key focus areas include: songwriting, exploring creative writing and basic music theory in popular forms of song, specialized techniques to create their own original works, the fundamentals of acoustics and recording in the Mike Curb MELE Studios and using Apple’s LogicPro software, and more.</p>
	<p>Occupational & Environmental Safety Management Students will learn how to apply regulations and professional guidelines to evaluate and manage workplace and environmental health and safety.</p>
	<p>Welding Technology Students will learn theory and practical skills in the various phases of welding and cutting. This includes arc welding, plasma and air carbon arc cutting, oxyacetylene welding, TIG welding, MIG welding, and much more. This session will culminate in creating a final project.</p>

COST: \$50
Mail or hand deliver payment (cash or check) and forms to PCATT.
Please make checks payable to PCATT.

MAIL OR
HAND DELIVER
TO: Honolulu Community College
PCATT - Attn: Summer CTE Academy
874 Dillingham Blvd.
Honolulu, HI 96817

EMAIL
APPLICATIONS
OR QUESTIONS: Contact Norman Takeya via Email – ntakeya@hawaii.edu

2024 Summer CTE Academy
Parent/Legal Guardian Authorization for
Student Participation and General Information

Permission is requested for your child to participate in: 2024 Summer CTE Academy
Location: Honolulu Community College, 874 Dillingham Blvd.
Times and Dates: 8:00am - 12:00pm, Monday - Friday; June 12 - July 17, 2024 (Holiday 6/11 and 7/4)

Parent/Legal Guardian Permission:

Name of Participant: _____

Participant Phone Number: _____ (___ home ___ work ___ cell)

Participant E-mail Address: _____

Emergency Contact: _____

Relationship to Student: _____

_____ (initial) My child has my permission to attend the 2024 Summer CTE Academy.

Transportation:

Participants are responsible for their own transportation to and from the event each day. Classes finish daily at 12:00 PM. Your child will need to immediately be picked up from Honolulu Community College after the completion of class. By checking the box below, you authorize your child to exit Honolulu Community College to catch The Bus, public transportation and/or to carpool.

_____ (initial) I understand that I am responsible for my child's transportation to and from the event each day. I am responsible for making arrangements to either pick my child up immediately after the completion of class, or arrange for appropriate transportation for my child.

_____ (initial) My child has my permission to leave the 2024 Summer CTE Academy each day to catch The Bus, public transportation and/or to carpool.

Print Parent's/Legal Guardian's Name

Parent's/Legal Guardian's Signature

Date

2024 Summer CTE Academy

Code of Conduct

Good conduct is expected of all participants in the Summer CTE Academy. The following rules will apply to all participants. All participants should read and understand each item before completing the application and again before classes begin.

1. I will behave in a professional manner at all times as it reflects positively on myself and my school.
2. I will respect the rights of others including belongings, personal space and privacy.
3. I will keep my instructor/advisor informed of my whereabouts at all times. During the scheduled classes and events, I will not leave the Honolulu Community College campus without informing and obtaining approval from my instructor/advisor.
4. I will be properly attired for all class sessions and activities, including appropriate footwear.
5. I will attend and be on time for all sessions and participate in all activities.
6. I will respect all public and private property, including event facilities, at all times.
7. I will not use tobacco, alcohol or illegal drugs at any time. I understand that violations are subject to disciplinary action and legal consequences.
8. I will only take medication prescribed by a licensed physician. If I am required to take medication, I will have a copy of the prescription with me at all times.
9. I will report any accidents, injuries, illnesses or incidents to my instructor/advisor immediately.
10. I will not use inappropriate or profane language.
11. I will leave my valuables at home including excess money.
12. I will notify my instructor/advisor immediately if I have a fever or am feeling ill.
13. My conduct shall be exemplary at all times. If I disregard the rules, I will be subject to disciplinary action and sent home immediately. My parent or guardian will be responsible for picking me up.

I have read the Code of Conduct for the 2024 Summer CTE Academy and agree to abide by these rules. I certify the responses in my application are true to the best of my knowledge.

Print Name of Student

Student Signature

Date

Print Name of Parent/Guardian

Parent/Guardian Signature

Date

**UNIVERSITY OF HAWAI'I
HONOLULU COMMUNITY COLLEGE**

Name of Participant (Last Name, First Name, Middle Initial): _____

Program: 2024 Summer CTE Academy Date of Program: June 12, 2024 - July 17, 2024

ASSUMPTION OF RISK AND RELEASE

I/We, on behalf of myself, my child, and our heirs, executors, administrators, personal representatives, or any other persons acting on my behalf or on behalf of my estate (collectively the "Releasing Parties") certify that the above-named child ("Participant") is in good physical health and is able to participate in all activities of the above-named program.

I/We also understand and acknowledge that there are inherent dangers and risks involved with participation in the above-named program with the University of Hawai'i, which include, but are not limited to: working with electronic devices, networking devices and computers.

I/We understand that the Participant should be covered during the Dates of Program above by a private medical and liability policy; and I/We further understand that the University of Hawai'i does not provide such insurance or otherwise indemnify individuals with respect to injuries or other liabilities arising out of participation in the above-named program.

Therefore, in consideration of the above-named child being permitted to participate in the above-named program, the Releasing Parties hereby agree to assume all risks and responsibilities surrounding the Participant's participation in the above-named program. I/We have read and understand any and all written materials setting forth the requirements for participation in the above referenced activity, as well as those explained by the instructor(s), and I/We agree to strictly observe them. Further, I/We, on behalf of the Releasing Parties, accept full responsibility for my child's participation and agree to indemnify, release and discharge the University of Hawai'i, State of Hawai'i, its officers, employees, agents, and assigns from any and all claims or actions for property damage, personal injury, and/or death arising from such participation in the above named program or growing out of or caused by any acts or omissions of the above named child during their participation in above named program.

Signature of Parent(s)/Guardian(s)

Date

Printed Name(s)

**UNIVERSITY OF HAWAI'I
HONOLULU COMMUNITY COLLEGE**

Name of Participant (Last Name, First Name, Middle Initial): _____

Program: 2024 Summer CTE Academy Date of Program: June 12, 2024 - July 17, 2024

MEDICAL CONSENT FORM

I/We, on behalf of myself, my child, and our heirs, executors, administrators, personal representatives, or any other persons acting on my behalf or on behalf of my estate (collectively the "Releasing Parties"), consent to and authorize any medical professional and others working under their supervision to treat the above-named child for any injury or illness arising from or related to their participation in the above-named program.

I/We further agree to pay any and all medical expenses, costs and other charges and to release and discharge and hold harmless the University of Hawai'i, State of Hawai'i, its officers, employees, agents, and assigns from and against any liability or any claims or demands arising from or connected with such medical treatment or care.

IN CASE OF EMERGENCY:

First Person to Contact: _____ Phone: _____

Second Person to Contact: _____ Phone: _____

Physician to Contact: _____ Phone: _____

MEDICAL INSURANCE COVERAGE:

- My child has medical coverage with (plan name): _____
- My child is NOT covered by any medical insurance.

Does your child have any allergies or medical conditions we need to be aware of? Explain below

Signature of Parent(s)/Guardian(s)

Date

Print Name(s)

Photo and Video Release Form

I, on behalf of myself, my child, and our heirs, executors, administrators, personal representatives, or any other persons acting on my behalf or on behalf of my estate (collectively the "Releasing Parties") understand the photograph(s) or video, or audio recording(s) taken of me on behalf of my participation in the Summer CTE Academy at Honolulu Community College (hereinafter called "the College") may be used in connection with publicizing the College, its activities and academic programs to the general public.

The Releasing Parties hereby irrevocably authorize the College to copy, exhibit, publish or distribute any and all such images and audio of me or wherein I appear, including composite or artistic forms and media, for purposes of publicizing the College's programs or for any other lawful purpose. These images may be used in printed publications, multimedia presentations or on websites. The Releasing Parties agree that they will make no monetary or other claim against the College for the use of the interview and/or photograph(s)/video.

In addition, the Releasing Parties waive any right to inspect or approve the finished product, including written copy, wherein my likeness appears.

The Releasing Parties hereby hold harmless and release the College from all claims, demands and causes of action which the Releasing Parties have or may have by reason of this authorization.

Participant:

I have read the above description and give my consent for the use as indicated above.

Printed Name: _____

Signature: _____ Date: _____

Email: _____

Address: _____

City, State, Zip: _____

Telephone: _____

If the person signing is under age 18, there should be consent by a parent or guardian, as follows:

I hereby certify that I am the parent or guardian of _____, the minor named above, and do hereby give my consent without reservations to the foregoing on behalf of this person.

Parental/Guardian Permissions (if applicable):

Printed Name: _____

Signature: _____ Date: _____

Phone Number: _____