



June 3, 2021

**MEMORANDUM**

TO: Susan Kazama, Interim Vice Chancellor of Academic Affairs  
Honolulu Community College

FROM: Heather Florendo *Heather Florendo*  
Financial Aid Director  
via Lara Sugimoto, Dean of Student Services *Lara M. Sugimoto*  
Honolulu Community College

RE: UHCC Satisfactory Academic Progress Policy Catalog Amendment

Digitally signed by Lara  
H. Sugimoto  
Date: 2021.06.04  
06:54:47 -10'00'

**ACTION REQUESTED**

- The attached University of Hawai'i Community Colleges Satisfactory Academic Progress Policy must replace the printed Satisfactory Academic Progress Policy on pages 39-40 of the 2021-2022 catalog. This information supersedes the printed information in the catalog for:
  - Eligibility Requirements for Academic Progress (p. 39)
  - Time Frame (p. 39-40)
  - Financial Aid Suspension (p. 40)
  - Appeal of Financial Aid Suspension (p. 40)
  - Academic Plan (p. 40)
  - Reinstatement (p. 40)

Approve / Disapprove

Susan S. Kazama, Interim Vice Chancellor of Academic Affairs

c: Sandra Pinell - Student Services  
Todd Kobayashi - ITS, Design Center